



Job Posting

26 week contract

Job Title: Conservation Areas Technician

Reports to: Coordinator, Conservation Lands

Wages: \$17.20/hour

Terms: May 5, 2025 – October 31, 2025

Purpose

The Conservation Areas Technician is responsible for supporting the daily operations, maintenance, and stewardship of Otonabee Conservation's conservation areas and related lands. This role includes performing hands-on maintenance tasks, ensuring safe and accessible recreational facilities, assisting with compliance monitoring, and supporting conservation initiatives. The Conservation Areas Technician works directly with the Coordinator, Conservation Lands to implement work plans and ensure conservation area operations align with organizational goals and standards.

Primary Responsibilities (This is not an exhaustive list)

- **Conservation Area Operations & Maintenance:** Perform regular maintenance and repairs for facilities, trails, and recreational areas, ensuring safety and accessibility. Duties include groundskeeping, garbage collection, washroom cleaning, signage upkeep, and trail maintenance.
- **Support Conservation Lands Projects:** Assist in implementing conservation lands work plans and projects, such as habitat restoration, invasive species control, and asset improvements.
- **Risk Assessments & Inspections:** Support inspections of conservation areas, identifying hazards, risks, or maintenance needs. Assist in developing mitigation strategies and ensuring compliance with health and safety protocols.
- **Forest Management Monitoring:** Assist with monitoring of forest management plans and related activities.

- **Customer Service & Visitor Interaction:** Interact professionally with visitors to provide information about conservation areas, rules, and permitted activities. Support enforcement of conservation area regulations under the direction of the Coordinator, Conservation Lands.
- **Water Control Infrastructure Operations & Maintenance:** Assist with the operations, maintenance, and inspections of water control infrastructure.
- **Fleet, Facility & Grounds Maintenance:** Assist with the maintenance and operation of Otonabee Conservation's corporate fleet vehicles. Assist with the maintenance and repairs of administrative building and surrounding grounds

Skill

- **Education:** Completion of secondary school (or equivalent). Enrollment in a post-secondary study in Environmental Science, Parks and Recreation Management, Resource Management, or a related field is considered an asset.
- **Experience:** Experience in conservation area operations, park and outdoor facility maintenance and small equipment operation is considered an asset.
- **Knowledge & Technical Skills:** Knowledge of conservation area maintenance practices, outdoor recreation, and environmental conservation principles. Proficiency in operating tools and machinery such as chainsaws, mowers, and small construction equipment. Understanding of risk assessment procedures and safety protocols.
- **Leadership & Teamwork:** Ability to work collaboratively within a team and independently.
- **Communication:** Effective communication skills to interact with visitors, staff, and stakeholders. Proficient in using basic computer software for reporting and documentation.
- **Certifications:**
 - Valid Ontario Class G driver's license with a clean driving record.
 - Standard First Aid and CPR Certification (or willingness to obtain).
 - Chainsaw Operator Certification and demonstrated ability to operate the equipment.

Effort

- Fatigue resulting from managing multiple tasks and priorities
- Required to lift or move up to 27 kg/60 lbs. (e.g. move materials including gravel/limestone/rocks, move construction materials, emptying garbage barrels, and moving picnic tables)
- Able to traverse/work on irregular or uneven surfaces and terrain, wet or slippery surfaces
- Ability to work under pressure and handle multiple priorities, balancing administrative tasks with outdoor work in diverse conditions.

Working Conditions

- Interaction with the general public within the conservation areas
- Occasionally required to extend or modify hours of work in response to high/low visitor volumes, emergencies, attendance at training sessions or other work related meetings
- Outdoor work is required: this will include exposure to variable weather conditions (especially summer heat) and other workplace hazards e.g. insects, poison ivy, and wild animals, domestic dogs, etc.
- Use of workplace hazardous materials such as cleaning products, fuels and lubricants, construction materials, etc.
- Handling of workplace waste and recycling materials
- Significant use of equipment such as side-by-sides, riding/push mowers, and trimmers
- Significant use of small tools such as hammers, drills, and saws
- Travel to conservation areas using corporate vehicles required